

SLCL- Zero Percent Appointments

Updated September 9, 2022

Zero% Appointment Defined

The departments within the School of Literatures, Cultures and Linguistics provide the opportunity for zero-percent appointments to individuals when their work enhances the academic mission of those units.

To become an affiliate with a zero-percent appointment, a candidate must be nominated by a faculty member of the unit in question. The candidate must be a faculty member, instructor, or academic professional in another unit on the University of Illinois campus and must be engaged, or wish to become engaged, in substantive collaboration with the department with which he/she will become affiliated. The collaboration must therefore be beneficial to the unit which will offer the 0% appointment, and not just to the candidate receiving it.

Zero Percent Appointments may be permanent or temporary. If the appointment is not permanent, every two years following the initial appointment the affiliated faculty member must send a letter to the department's EO describing his or her engagement with the unit. Based on this information, the unit may continue the appointment for an additional two years. If no letter is received from the affiliated faculty member, the temporary appointment terminates automatically.

Criteria:

- Faculty, Instructor, or Academic Professional with an appointment on UIUC campus or equivalent rank
- That the individual possess legitimate qualifications for appointment to the faculty and the collaboration will enrich the academic mission of the department/program.
- That they will make intellectual contributions to the nominating unit.

Procedure:

- A faculty member writes a nomination, addressing the criteria above and recommending either a permanent zero percent appointment or a two-year renewable appointment.
- The unit's Executive (or Advisory) committee advises the EO on the appropriateness of the appointment and whether it should be a permanent appointment or two-year renewable appointment.
- The EO recommends the extension of a zero-time appointment to the full faculty. The faculty as a whole vote on the extension of privileges.
- The written request and recommendation (including faculty vote) is forwarded to the Director of the School and the Dean of the College, for official approval.
- If the appointment is renewable, by May 15 of the second full academic year after the appointment starts, the affiliated faculty member writes a letter to EO requesting continued appointment and describing his or her continued engagement with the unit. The unit's Executive Committee advises the EO, and a decision is made on whether or not to continue affiliated faculty's appointment.
- If no letter is received from the affiliated faculty member, the appointment automatically terminates.

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From Provost's Communication 3:

0% Faculty Appointments (Attachment 6)

1. 0% FACULTY APPOINTMENTS FOR FACULTY MEMBERS BUDGETED IN ANOTHER UNIT

Most 0% appointments are extended by academic departments to members of the tenure track faculty who are fully budgeted in one or two other units. It is not necessary to obtain the Provost's approval in such cases, except as required to preserve two-level review of faculty appointments.

Tenure will not be approved for any new 0% appointment.

2. 0% FACULTY APPOINTMENTS FOR ACADEMIC PROFESSIONALS

Occasionally it is appropriate for persons who are fully salaried as academic professionals also to be granted 0% faculty appointments. Usually such a faculty appointment is associated with a position that carries teaching responsibilities along with the operational or administrative duties of the academic professional component.

The critical elements are:

- That the individual possesses legitimate qualifications for appointment to the faculty.
- That he or she will make identifiable contributions to the teaching program at a level of responsibility consistent with a faculty appointment.
- It is not appropriate to grant 0% faculty appointments casually as favors or to use them merely to make an academic professional position seem more attractive to potential candidates.

The Vice President for Academic Affairs has ruled that any new 0% faculty appointments for academic professionals, at a rank of assistant professor or above, must be approved personally by the Provost. Deans or directors reporting to the Provost have authority to approve 0% appointments as lecturers, instructors and teaching associates.

The form must be submitted electronically through Cornerstone/JDXpert.